

Ashleworth Parish Council

No Clerk Appointed at this time

Minutes Taken by Ms C Saunders (CS)



Draft Minutes of the Meeting of 7 May 2014

Councillors Present	In attendance
Phil Cheeseman (PC)	5 members of the public
Mike Fellows (MF)	
Adeline Raine (AR)	
Caroline Saunders (CS)	

Minute No.	Item
292/0514	<p>The Chair welcomed the public to the meeting.</p> <p>It was noted that the minutes from the March meeting had not been posted in the Notice Board, by the bus stop. Apologies were made with the explanation that the Council had been operating without a Clerk. A new clerk is hopefully to be appointed after 22nd May 2014 (date by which applications for post should have been received).</p> <p>Discussions took place regarding the sign posts on the village outskirts (one below the Manor, at Bricklow, and one at the T junction with Ham Road). Action: PC to contact Highways authority to ascertain way forward.</p> <p>Affordable Housing Survey: a request was made that explanatory material should accompany the survey when distributed. Any member of the public is encouraged to send suggestions regarding the content of the survey to AR and MF.</p> <p>Proposed Bloor Homes Development: still in infrastructure research stage of application. No formal application has been received by TBC.</p> <p>It was noted that the traffic survey equipment had been taken away (presumed to be part of Chamberlayne Development project) but APC has no right to see the results which are confidential to the paying client.</p>
293/0514	Apologies for absence were received from Councillor Tony Eardley.
294/0514	Election of Chairman and Vice Chairman 2014 – 2015: AR announced her decision to step down as Chair. Mike Fellows was duly elected Chair (proposed by PC and seconded by AR) with Phil Cheeseman being elected Vice Chair (proposed by AR and seconded by CS). AR offered to help in the handover period. MF gave thanks on behalf of the Council for AR's unstinting efforts as Chair in past 4 years. AR will continue in her role as a Councillor on the Council.
295/0514	Declaration of Interests: None declared
296/0514	To confirm and sign the minutes of the last Meeting on 11th March 2014: No amendments were necessary and the draft minutes were agreed and signed.
297/0514	Matters Arising from Actions of Last Meeting not covered elsewhere on Agenda: No matters arising.

Chair:

Clerk:

298/0514	Reports from Invited Speakers: Grant Elliott, Neighbourhood Watch: GE reported that an intruder in a back garden on 4rd April 2014 in the area around the Green to Broad Street had been spotted. Police were informed and advised people to be vigilant. May 2014 is National Scams Awareness Month.
299/0514	Recruitment of Clerk and RFO: AR reported that one candidate had put themselves forward for this role; closing date for applications is 22 nd May 2014. Interview to be held with the candidate mid May (with any appointment only taking place after the cut off date). Action: AR to liaise and to arrange date and time for interview.
300/0514	Planning: <ol style="list-style-type: none"> a) Planning Applications received since the last meeting and decision required: <ol style="list-style-type: none"> I. 14/00250/FUL, Wickridge Cottage, Wickridge Street No objections from Council. Action: MF to record decision on the TBC website provided deadline for receipt has not passed. b) TBC Decisions made since last meeting in March: <ol style="list-style-type: none"> I. 14/00125/FUL, Foxhollow, The Stream: REFUSE. c) Other Planning Issues: <ol style="list-style-type: none"> I. Update on Development at Nup End: AR reported that there had been no application and that surveys were still being undertaken. II. Service Village Forum: Despite having been taken off the list of Service Villages by TBC, AR reported that Ashleworth PC representatives are still able to attend Forum meetings. It was agreed that this would be a prudent action. The next meeting of the Service Village Forum has not yet been set. III. Enforcement Issue in Longridge Lane: PC reported that the TBC are about to proceed. IV. Housing Needs Survey Update: Final wording has not yet been agreed with Martin Hutchens from the GRCC.
301/0514	Ownership of Track Around Green: Action: PC to ascertain name of solicitors from TE with whom APC has existing relations in order to obtain an estimate for associated legal costs in ascertaining ownership of the track around the Green
302/0514	Support for Petition to Minister of Environment regarding Flooding Issues: MF reported back to the Council members on the meeting in Maisemore, led by Jeremy Chamberlayne and chaired by Phil Awford, discussing possible remedies to the flooding issues experienced in the locality. Action: MF to e-mail Jeremy Chamberlayne, formally expressing APC's support for the petition.
303/0514	Flooding Update: Access over Church Wall to Boat PH residential area during times of flood: CS reported that she had been in contact with Jeremy Barnes (as chair of Parochial Church Council) and Dave Peckham (local resident). The discussion was now between these parties and it was agreed, in principle, that APC would contribute financially to the solution.
304/0514	Tirley PC Minibus: Continues to be parked in the car park by the bus stop. Action: MF to contact Tim Adey regarding its removal.
305/0514	Kissing Gate at the Woodies: Action: MF to contact John Parker (owner of land adjoining the Woodies playing fields) and to report back to next meeting.
306/0514	Finance:

	<p>a) Budget Review: To review once RFO appointed. It was noted that the Precept had been received</p> <p>b) Acknowledge Procedure for Internal Audit (19th – 21st May 2014) and final date for External Audit Delivery (2nd June 2104): The Council acknowledged the relevant dates and were informed by AR that, whilst not up to date, the files were in order for the last audit year which ended on 31st March 2014. To arrange an APC Additional Meeting to Sign the External Audit Forms with relevant minute: Action: CS to arrange hire of Committee Rooms on Friday May 23rd at 6.30pm and to draft short agenda, post on website and on Notice Board. To decide on need to contact Grant Thornton for extension to Audit Date: This was decided to be unnecessary.</p> <p>c) To approve accounts for payment:</p> <ol style="list-style-type: none"> Ashleworth Post Office for Annual Parish Meeting refreshments: Agreed Hire of Hall for 11th March Meeting and APM on 2nd April : Agreed GAPTC Subscription: Agreed. Action: AR to post cheque. Glasdon Invoice for Dog Litter Bins: Agreed. Action: CS to post cheque. Ashleworth PCC: CS reported that the cheque for £400 (towards costs of grass cutting in the churchyard) had been gratefully received by PCC
307/05/14	<p>To Agree Agenda Items for next meeting in July (NB. Note Change of Date from 8th July to 9th July 2014. Action: CS to arrange hire of Committee Rooms):</p> <ol style="list-style-type: none"> Ownership of Track around The Green Woodies Kissing Gate Flooding Project Report Back (Jeremy Chamberlayne petition etc) Access over Church Wall during Flooding Removal of Tirley Minibus Signpost at Bricklow: proposed refurbishment
/0514	Meeting closed at 8.45pm